



City Council Regular Meeting Minutes
 City Annex
 3121 Norman Berry Drive
 East Point, GA 30344
 August 21, 2017
 6:30 PM

Mission and Vision Statement for the City of East Point

To provide exceptional city services in the most professional, courteous and effective manner to enhance the quality of life in the City of East Point. East Point is a City of excellence in providing housing and business development opportunities, public safety, recreational and cultural activities.

The Honorable Mayor Jannquell Peters

Ward A

The Honorable Sharon Shropshire At Large
 The Honorable Alexander Gothard

Ward C

The Honorable Nanette Saucier At Large
 The Honorable Myron Cook

Ward B

The Honorable Karen Rene' At Large
 The Honorable Thomas Calloway

Ward D

The Honorable Deana Holiday Ingraham At Large
 The Honorable Stephanie Gordon

City Manager:

Frederick Gardiner

City Attorney:

Brad Bowman

Deputy City Clerk:

Keshia McCullough

I. MEETING CALLED TO ORDER:

The Honorable Mayor Pro Tem Sharon Shropshire called the meeting to order at 6:30 pm.

II. ROLL CALL:

Attendee Name	Title	Status	Arrived
Jannquell Peters	Mayor	Absent	
Sharon Shropshire	At Large	Present	
Alexander Gothard		Present	
Karen Rene'	At Large	Present	
Thomas Calloway		Present	
Nanette Saucier	At Large	Present	
Myron Cook		Present	
Deana Holiday Ingraham	At Large	Present	
Stephanie Gordon		Present	
Frederick Gardiner	City Manager	Present	
Brad Bowman	City Attorney	Present	
Keshia McCullough	Deputy City Clerk	Present	

III. INVOCATION:

A moment of silence was observed for the invocation.

IV. PLEDGE TO THE FLAG:

The pledge was recited in unison.

V. ANNOUNCEMENT OF SERGEANT-AT-ARMS - Sgt. Al Garrett:**VI. PRESENTATIONS and ANNOUNCEMENTS:**

1. Awarding of WaterFirst to the City of East Point

Presented by: Water and Sewer

Melissa Echevarria, Interim Water & Sewer Director announced that the City of East Point has been designated a WaterFirst Community. East Point is the 32nd community in the State of Georgia that has received this designation. The award was presented by Rusty Haygood of the Department of Community Affairs.

RESULT: NO ACTION TAKEN

2. Update on the Construction of the Ben Hill Fire Station

Presented by: City Council At Large Sharon Shropshire

Fire Chief William Ware accompanied by Geneasa Elias, Project Manager for the City of East Point, provided a brief update on the construction of the new fire station. The anticipated bid opening date was July 28th. Fire personnel have been temporarily relocated to the Fire Station on Norman Berry Drive. Chief Ware emphasized that the level of service will remain the same. Additionally, he will be working with the Public Works Department to obtain a quote on signage to go in front of the Fire Station.

RESULT: NO ACTION TAKEN

VII. COMMITTEE REPORTS:

There were no committee reports.

VIII. ADOPTION OF THE COUNCIL AGENDA:

Councilmember Calloway moved to adopt the City Council agenda as printed with the removal of Item 19. Councilmember Saucier provided the second. **The motion carried.**

IX. APPROVAL OF CITY COUNCIL MINUTES:

City Council - Regular Meeting - Aug 7, 2017 6:30 PM

Councilmember Rene' moved to approve the City Council Regular Meeting minutes of August 7, 2017. Councilmember Saucier provided the second. **The motion carried.**

X. PUBLIC HEARING:

3. Ordinance to Amend the Official Zoning Map of East Point, Georgia for Properties Located at 1513 Cleveland Avenue, 2675 Martin Street, 1526 E. Forrest Avenue and 1562 E. Forrest Avenue PUBLIC HEARING REQUIRED

Presented by: Planning & Community Development

Councilmember Calloway moved to open the public hearing on an ordinance to amend the Official Zoning Map of East Point, Georgia for properties located at 1513 Cleveland Avenue, 2675 Martin Street,

1526 E. Forrest Avenue and 1562 E. Forrest Avenue. Councilmember Cook provided the second. **The motion carried.**

Speakers in Favor:

1. Harold Buckley - Wilson, Brock & Irby - Atlanta, GA: Mr. Buckley stood in representation of the Applicant, Kairos Development. He explained that the amendment was brought forth to bring certain tenants into compliance and maximize the market for Kairos.

2. Joseph Johnson - East Point, GA: Mr. Johnson spoke in favor of the ordinance amendment and recommended including zero lot line zoning.

Speakers in Opposition: None.

Councilmember Gothard moved to close the public hearing. Councilmember Cook provided the second. **The motion carried.**

Councilmember Gothard moved to waive the first reading on the ordinance to amend the Official Zoning Map of East Point, Georgia for properties located at 1513 Cleveland Avenue, 2675 Martin Street, 1526 E. Forrest Avenue and 1562 E. Forrest Avenue. Councilmember Rene' provided the second. **The motion carried.**

Councilmember Saucier moved to approve the ordinance to amend the Official Zoning Map of East Point, Georgia for properties located at 1513 Cleveland Avenue, 2675 Martin Street, 1526 E. Forrest Avenue and 1562 E. Forrest Avenue. Councilmember Cook provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nanette Saucier, At Large
SECONDER:	Myron Cook
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

4. Public Hearing Required: 183 Camp Creek, LLC D/B/A Circle K, Located at 3241 Camp Creek Pkwy, is Requesting an Alcohol License for Retail Sale of Beer and Wine. the Licensee is Savio Denis Fernandes.

Presented by: Police Department

Councilmember Gothard moved to open the public hearing for the alcohol license on 183 Camp Creek, LLC D/B/A Circle K, located at 3241 Camp Creek Pkwy for the retail sale of beer and wine. Councilmember Holiday Ingraham provided the second. **The motion carried.**

Lt. Audrey Dunlap presented the item to Mayor Pro Tem & Council. The Police Department recommended approval of the alcohol license for the retail sale of beer and wine.

Speakers in Favor: None.

Speakers in Opposition: None.

Councilmember Holiday Ingraham moved to close the public hearing. Councilmember Saucier provided the second. **The motion carried.**

Councilmember Holiday Ingraham moved to approve the issuance of a license for the retail sales of beer and wine to the licensee, Savio Denis Fernandes at 183 Camp Creek D/B/A Circle K located at 3241 Camp Creek Parkway. Councilmember Saucier provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deana Holiday Ingraham, At Large
SECONDER:	Nanette Saucier, At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

5. Public Hearing Required: Showcase Food Gallery Located at 3183 Main Street is Requesting an Alcohol License for Consumption on Premise for Liquor, Beer and Wine. the Owner is Samuel Simmons

Presented by: Police Department

Councilmember Saucier moved to open the public hearing for Showcase Food Gallery to obtain a alcohol license for consumption on premise. Councilmember Rene' provided the second. **The motion carried.**

Lt. Dunlap presented the item to Mayor Pro Tem & Council. The Police Department recommended approval of the alcohol license for consumption on premise for liquor, beer and wine to Showcase Food Gallery.

Speakers in Favor:

1. Joshua Butler - East Point, GA: Extended his support of Showcase Food Gallery receiving their alcohol license.

2. Samuel Simmons - East Point, GA: Spoke in favor of Showcase Food Gallery receiving the alcohol license, noting that it would be good for the community.

3. Joseph Johnson - East Point, GA: Expressed that East Point needs more businesses like Showcase Food Gallery.

Speakers in Opposition: None.

Councilmember Gordon moved to close the public hearing. Councilmember Rene' provided the second. **The motion carried.**

Councilmember Rene' moved to approve the alcohol license for Showcase Food Gallery located at 3183 Main Street. Councilmember Calloway provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Rene', At Large
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

XI. PUBLIC COMMENTS:

Chapter 2 – Section 2-2002(bb) – Rule 28 - The public may speak during the Public Comment section of the agenda. Speakers must complete a comment form prior to the start of the meeting. Subject may include any subject of choice. There will be a (3) three minute time limit for each speaker. Speakers that have signed up to speak may give all or part of their time up to (3) three minutes to another speaker for a total of (6) six minutes of speaking time. Speakers may address the council only once during this time of the agenda. Speakers must identify themselves and their address prior to speaking. Questions from the

speakers may not be addressed during the public speaking section of the agenda. East Point residents will have priority over other speakers. There will be a total of not more than 60 minutes for the Public speaking section of the agenda. Speakers may only address the Presiding Officer. Speakers shall observe all rules of decorum. No debate, disrespect or obscenities shall be tolerated. The Presiding Officer shall rule any such individual out of order that fails to comply with the forgoing.

- 1. Joshua Butler - East Point, GA:** Did not speak.
- 2. Walter Robinson - East Point, GA:** Requested that Staff look into the reason why utility bills were so high and asked that they help him get a better understanding as to the reasoning.
- 3. Marie Williams - East Point, GA:** Requested that something be done concerning the high utility bills.
- 4. Jesse Owens - East Point, GA:** Mr. Owens is a small business owner who is new to the City of East Point. He will be getting in touch with Council to voice his concerns.
- 5. Minerva Juarez - East Point, GA:** Gave time to Jesse Owens.
- 6. Mary Desouza - East Point, GA:** Requested that someone check into the high costs of utility bills.
- 7. Susan McCloud - East Point, GA:** Did not speak.
- 8. Jean Wilson - East Point, GA:** Discussed issues with MARTA. She also addressed previous issues with the water meters.
- 9. Kenneth Yancey - East Point, GA:** Gave his time to Jean Wilson.
- 10. Verlene Bennett - East Point, GA:** Requested that repairs start on Graywall Street as soon as possible.
- 11. Samuel Simmons - East Point, GA:** Did not speak.
- 12. Joseph Johnson - East Point, GA:** Expressed that Council should be aware of what is going on in the City. He also expressed that the City needs to charge more for their services. He discussed the retainment of Fire and Police personnel.
- 13. Dr. Latonya Martin - East Point, GA:** Requested Council's Support of the upcoming Parent University. It will be held at the East Point Library, 2757 Main Street, East Point, GA 30344 from 6:30 pm to 7:30 pm. Parent University will take place from August 2017 to February 2018. To conclude, she congratulated Staff and the City of East Point on the WaterFirst award.

XII. CONSENT AGENDA ITEMS:

Councilmember Gothard moved to approve Consent Agenda Items 6-13. Councilmember Calloway provided the second. **The motion carried.**

6. Approval of Tree Trimming Contract for Budget Year 2018, for Trees Unlimited, Inc, for the Amount of (\$93,901.60). This Amount is for Only Six Months, Due to the Contract Ending 12-31-17. Bids Are from the Electric Cities of Georgia Bid 16-023ROW.

Presented by: East Point Power

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

7. Approval of (2) New Tree Trimming Bucket Trucks from Altec Industries for the Total Amount of (\$364,078,00). Altec Industries was the Lowest and Best Price for Electric Cities of Georgia RFP-1701-03. Both Vehicles Will Come with (5) Five Year Warranties on Chassis and Drive Train, and on Bucket and Body. Funds for Trucks to Come from the Electrical Enterprise Capital Account.

Presented by: East Point Power

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

8. The East Point Power Department is Requesting Approval of (15,569) Feet of 1/0 Primary Cable for (4) New Electrical Projects in the City, for the Total Amount of (35,964.39). Funds for These Projects to Come from the Electrical Construction Services Enterprise Account.

Presented by: East Point Power

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

9. Approval of Emergency Repairs to Bridge at 3186 Cloverhurst Drive, Vendor Jewel of the South, Inc., in the Amount of (31,755.95).

Presented by: East Point Power

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

10. The Fire Department is Requesting Approval to Enter into a Contractual Agreement with Jewel of the South, Inc., for the Removal and Replacement of Exterior Windows at Fire Station #2 Located at 3171 Norman Berry Drive at a Cost of \$53,176.00 Dollars. Funding Approved in the FY 2017 Capital Budget.

Presented by: Fire Department

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

11. Approve a Change Order on Capital Improvement for the E-911 Center, Police and Fire Department's Public Safety Radio System in the Amount of \$89,982.73. Increase is Due to Unanticipated Requirements of Users by the City of Atlanta that Are on Their Public Safety 800MHz Radio System.

Presented by: Police Department

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

12. Approval of Change Order to the Approved Contract for the Downtown East Point Pedestrian & Streetscape Project RFP 2015-1544 Change Order #1 to AECOM. the Change Order is for Additional Environmental Studies and Survey. the Change Order Amount is \$25,834; Funding Source 225-4222-521-12-09, Grants Account

Presented by: Public Works

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

13. The Recommended Action is to Approve a Change Order for Additional Work Performed by the Approved Vendor Legend Roofing Corporation While Replacing the City Auditorium Roof, for the Amount of \$11,791.58. the Funding Source Will be Hotel Motel Tax Account.

Presented by: Public Works

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

XIII. AGENDA ITEMS:

14. Resolution Approving the Abandonment of West Cleveland Avenue for the Purpose of Constructing the New City Hall Complex

Presented by: Planning & Community Development City Manager

Councilmember Calloway moved to approve the resolution on the abandonment of West Cleveland Avenue for the purpose of constructing the New City Hall. Councilmember Gothard provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Thomas Calloway
SECONDER:	Alexander Gothard
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

15. Resolution and Cooperative Agreement for the 2018 - 2020 Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Programs.

Presented by: Parks & Recreation Finance

Councilmember Saucier moved to have discussion and possible action on the Resolution and Cooperative Agreement for the 2018-2020 Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Programs. Councilmember Cook provided the second.

Councilmember Saucier moved to approve the Resolution and Cooperative Agreement for the 2018 - 2020 Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Programs. Councilmember Calloway provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nanette Saucier, At Large
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

16. Acceptance of the FY 17 Edward Byrne Memorial Justice Assistance Grant in the Amount of \$37,721.00

Presented by: Police Department Finance

Councilmember Holiday Ingraham moved to accept the FY 17 Edward Byrne Memorial Justice Assistance Grant in the Amount of \$37,721.00. Councilmember Gordon provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deana Holiday Ingraham, At Large
SECONDER:	Stephanie Gordon
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

17. Soil Erosion, Sedimentation and Pollution Control Ordinance Amendment

Presented by: City Attorney's Office

Councilmember Rene' moved to open the floor for discussion and possible action on the Soil Erosion, Sedimentation and Pollution Control Ordinance Amendment. Councilmember Calloway provided the second. **The motion carried.**

Councilmember Calloway moved to waive the first reading on the Soil Erosion, Sedimentation and Pollution Control Ordinance Amendment. Councilmember Holiday Ingraham provided the second. **The motion carried.**

Councilmember Calloway moved to approve the Soil Erosion, Sedimentation, and Pollution Control Ordinance Amendment. Councilmember Rene' provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Thomas Calloway
SECONDER:	Karen Rene', At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

18. Approval of a Resolution to Authorize a Non-Binding Referendum to be Held on November 7, 2017 Regarding the Impact of Airplane Noise from Hartsfield-Jackson International Airport on the City of East Point

Presented by: City Manager

Councilmember Saucier moved to open the floor for discussion and possible action on the approval of a resolution to authorize a non-binding referendum to be held on November 7, 2017 regarding the impact of airplane noise from Hartsfield-Jackson International Airport on the City of East Point. Councilmember Cook provided the second.

Councilmember Saucier moved to approve the resolution to authorize a non-binding referendum to be held on November 7, 2017 regarding the impact of airplane noise from Hartsfield-Jackson International Airport on the City of East Point. Councilmember Cook provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nanette Saucier, At Large
SECONDER:	Myron Cook
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

19. Mayor and Council of the City of East Point to Discuss Board Member Dereliction of Duties and Cause for Removal from Office

Presented by: Economic Development At Large Karen Rene'

RESULT:	PULLED
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20. Day of Peace

Presented by: City Council At Large Karen Rene'

Councilmember Rene' moved to have discussion and possible action on Day of Peace. Councilmember Gothard provided the second.

Councilmember Holiday Ingraham offered a friendly amendment to make the previous motion a motion to approve the Day of Peace.

Councilmember Rene' then motioned to approve the Day of Peace in the City of East Point in addition to working with Staff to come up with a date in the month of September. Councilmember Holiday Ingraham provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Rene', At Large
SECONDER:	Deana Holiday Ingraham, At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

21. Halloween Festival

Presented by: City Council At Large Sharon Shropshire

Councilmember Shropshire moved to approve the Halloween Festival on October 31, 2017 at Sumner Park in addition to working with Staff to send out notification of the event. Councilmember Saucier provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sharon Shropshire, At Large
SECONDER:	Nanette Saucier, At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

22. Contract for the Demolition and Reconstruction of the Courtyard at Jefferson Park Recreation Center at a Total Cost of \$121,401.17

Presented by: Parks & Recreation Finance

Councilmember Holiday Ingraham moved to open the floor for discussion and possible action on the contract for the demolition and reconstruction of the courtyard at Jefferson Park Recreation Center at a total cost of \$121,401.17. Councilmember Cook provided the second.

Councilmember Rene' moved to approve the contract for the demolition and reconstruction of the courtyard at Jefferson Park Recreation Center at a total cost of \$121, 401.17. Councilmember Gordon provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Rene', At Large
SECONDER:	Stephanie Gordon
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

XIV. COMMENTS FROM COUNCIL:

- 1. Councilmember Holiday Ingraham:** Thanked the residents that came out to speak during Public Comments. She asked for a brief update from the City Manager on the Utility Rate Study. Mayor Pro Tem Shropshire asked that she have the City Manager present the update on the next Agenda.
- 2. Councilmember Cook:** Recommended going into the archive to bring out public information sheets on how to read your meter and bills.
- 3. Councilmember Calloway:** Congratulated Staff and everyone involved on becoming a WaterFirst Community. He pointed out that 7 out of the last 10 years have been the hottest years on record. Councilmember Calloway also provided several tips on how to save on utility bills.
- 4. Councilmember Rene':** Indicated that the City can send someone out to inspect the energy efficiency of your home at no cost for the first time. She also stated that some electrical and water meters have been changed. Furthermore, she noted that residents can contact Kevin Miller of Customer Care to grasp an understanding of their utility bill.
- 5. Councilmember Gordon:** Thanked all residents that attended the meeting as well as those who rendered public comments. She stressed that Council cares about their concerns and are making progressive moves to make changes. Lastly, she thanked members of Council as well as residents that attended the District 62 Town Hall Meeting.
- 6. Mayor Pro Tem Shropshire:** Thanked all of the residents that attended the meeting. She offered suggestions to aid in energy efficiency. Mayor Pro Tem Shropshire also asked that Staff include reference numbers on the website to help seniors have their homes insulated. Mayor Pro Tem Shropshire stated that due to a legal dispute, there are some things that Council cannot discuss.

*Councilmember Gordon motioned to allow the footage from the District 62 East Point Local Elected Officials Town Hall meeting to be aired on the East Point channel. Councilmember Rene' provided the second. **The motion carried.***

XV. EXECUTIVE SESSION:

Councilmember Gothard moved to recess into Executive Session for one (1) real estate item. Councilmember Holiday Ingraham provided the second. **The motion carried.**

Councilmember Holiday Ingraham moved to reconvene into regular session. Councilmember Cook provided the second. **The motion carried.**

Councilmember Saucier moved to approve the Executive Session meeting minutes. Councilmember Cook provided the second. **The motion carried.**

XVI. ADJOURN COUNCIL MEETING:

Councilmember Saucier moved to adjourn the meeting at 9:12 pm. Councilmember Rene' provided the second. **The motion carried.**

WHEN AN EXECUTIVE SESSION IS REQUIRED, ONE WILL BE CALLED FOR THE FOLLOWING ISSUES: 1) PERSONNEL, 2) LITIGATION OR 3) REAL ESTATE