



City Council Regular Meeting Agenda
 City Annex
 3121 Norman Berry Drive
 East Point, GA 30344
 September 5, 2017
 6:30 PM

Mission and Vision Statement for the City of East Point

To provide exceptional city services in the most professional, courteous and effective manner to enhance the quality of life in the City of East Point. East Point is a City of excellence in providing housing and business development opportunities, public safety, recreational and cultural activities.

The Honorable Mayor Jannquell Peters

Ward A

The Honorable Sharon Shropshire At Large
 The Honorable Alexander Gothard

Ward C

The Honorable Nanette Saucier At Large
 The Honorable Myron Cook

Ward B

The Honorable Karen Rene' At Large
 The Honorable Thomas Calloway

Ward D

The Honorable Deana Holiday Ingraham At Large
 The Honorable Stephanie Gordon

City Manager:

Frederick Gardiner

City Attorney:

Brad Bowman

City Clerk:

S. Diane White

- I. MEETING CALLED TO ORDER:**
- II. ROLL CALL:**
- III. INVOCATION - Associate Pastor Kris Hosey, Christian Church at East Point:**
- IV. PLEDGE TO THE FLAG:**
- V. ANNOUNCEMENT OF SERGEANT-AT-ARMS:**
- VI. PRESENTATIONS and ANNOUNCEMENTS:**
 - 1. Presentation for City Hall Groundbreaking
Presented by: City Council Mayor Jannquell Peters
- VII. COMMITTEE REPORTS:**
- VIII. ADOPTION OF THE COUNCIL AGENDA:**
- IX. APPROVAL OF CITY COUNCIL MINUTES:**

City Council - Regular Meeting - Aug 21, 2017 6:30 PM

X. PUBLIC COMMENTS:

Chapter 2 – Section 2-2002(bb) – Rule 28 - The public may speak during the Public Comment section of the agenda. Speakers must complete a comment form prior to the start of the meeting. Subject may include any subject of choice. There will be a (3) three minute time limit for each speaker. Speakers that have signed up to speak may give all or part of their time up to (3) three minutes to another speaker for a total of (6) six minutes of speaking time. Speakers may address the council only once during this time of the agenda. Speakers must identify themselves and their address prior to speaking. Questions from the speakers may not be addressed during the public speaking section of the agenda. East Point residents will have priority over other speakers. There will be a total of not more than 60 minutes for the Public speaking section of the agenda. Speakers may only address the Presiding Officer. Speakers shall observe all rules of decorum. No debate, disrespect or obscenities shall be tolerated. The Presiding Officer shall rule any such individual out of order that fails to comply with the forgoing.

XI. AGENDA ITEMS:

2. Toilet Rebate Program Memorandum of Agreement for Participation in the District-Wide Toilet Rebate Program with the Georgia Water Planning District for the Amount of \$2,500.00.

Presented by: Water and Sewer

3. Approval of East Point Clean Community System (Dba Keep East Point Beautiful) Agreement

Presented by: Finance City Manager

XII. ADDENDUM ITEMS:

4. Support Relief for Hurricane Henry Victims

Presented by: City Council At Large Sharon Shropshire

5. Georgia Community Policing Week

Presented by: City Council Stephanie Gordon

XIII. COMMENTS FROM COUNCIL:**XIV. EXECUTIVE SESSION:****XV. ADJOURN COUNCIL MEETING:**

WHEN AN EXECUTIVE SESSION IS REQUIRED, ONE WILL BE CALLED FOR THE FOLLOWING ISSUES: 1) PERSONNEL, 2) LITIGATION OR 3) REAL ESTATE

City Council AGENDA ITEM

City Council

SUBJECT: Presentation for City Hall Groundbreaking

TYPE:

DATE SUBMITTED: 08/28/2017

DATE WORK SESSION:

DATE COUNCIL MEETING:

City Council ACTION REQUEST ON:

CITY OF EAST POINT, GEORGIA

CITY COUNCIL AGENDA ITEM

SUBJECT: Presentation for City Hall Groundbreaking

RECOMMENDATION POLICY/DISCUSSION STATUS REPORT
 ORDINANCE RESOLUTION OTHER

Date Submitted: August 28, 2017

Work Session:

Meeting: September 5, 2017

RECOMMENDED ACTION: Discussion and Possible Action

BUDGET IMPACT: N/A

ANNUAL:

CAPITAL:

FUNDING SOURCE:

COUNCIL ACTION REQUESTED ON:

PURPOSE: Representative Keisha Waites will be presenting a proclamation to the City of East Point in honor of the Government Center groundbreaking.

HISTORY:

Action Item (ID # 3132)

Meeting of September 5, 2017

FACTS AND ISSUES:

OPTIONS:

REQUESTED BY: Mayor Peters

CONCURRENCE: Staff items will not go before the Council without the Manager's concurrence



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Ward B

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 The Honorable Thomas Calloway

Ward D

The Honorable Deana Holiday Ingraham At Large
 The Honorable Stephanie Gordon

City Manager:

Frederick Gardiner

City Attorney:

Brad Bowman

Deputy City Clerk:

Keshia McCullough

I. MEETING CALLED TO ORDER:

The Honorable Mayor Pro Tem Sharon Shropshire called the meeting to order at 6:30 pm.

II. ROLL CALL:

Attendee Name	Title	Status	Arrived
Jannquell Peters	Mayor	Absent	
Sharon Shropshire	At Large	Present	
Alexander Gothard		Present	
Karen Rene'	At Large	Present	
Thomas Calloway		Present	
Nanette Saucier	At Large	Present	
Myron Cook		Present	
Deana Holiday Ingraham	At Large	Present	
Stephanie Gordon		Present	
Frederick Gardiner	City Manager	Present	
Brad Bowman	City Attorney	Present	
Keshia McCullough	Deputy City Clerk	Present	

III. INVOCATION:

A moment of silence was observed for the invocation.

Minutes Acceptance: Minutes of Aug 21, 2017 6:30 PM (APPROVAL OF CITY COUNCIL MINUTES)

IV. PLEDGE TO THE FLAG:

The pledge was recited in unison.

V. ANNOUNCEMENT OF SERGEANT-AT-ARMS - Sgt. Al Garrett:

VI. PRESENTATIONS and ANNOUNCEMENTS:

- 1. Awarding of WaterFirst to the City of East Point

Presented by: Water and Sewer

Melissa Echevarria, Interim Water & Sewer Director announced that the City of East Point has been designated a WaterFirst Community. East Point is the 32nd community in the State of Georgia that has received this designation. The award was presented by Rusty Haygood of the Department of Community Affairs.

RESULT: NO ACTION TAKEN

- 2. Update on the Construction of the Ben Hill Fire Station

Presented by: City Council At Large Sharon Shropshire

Fire Chief William Ware accompanied by Geneasa Elias, Project Manager for the City of East Point, provided a brief update on the construction of the new fire station. The anticipated bid opening date was July 28th. Fire personnel have been temporarily relocated to the Fire Station on Norman Berry Drive. Chief Ware emphasized that the level of service will remain the same. Additionally, he will be working with the Public Works Department to obtain a quote on signage to go in front of the Fire Station.

RESULT: NO ACTION TAKEN

VII. COMMITTEE REPORTS:

There were no committee reports.

VIII. ADOPTION OF THE COUNCIL AGENDA:

Councilmember Calloway moved to adopt the City Council agenda as printed with the removal of Item 19. Councilmember Saucier provided the second. **The motion carried.**

IX. APPROVAL OF CITY COUNCIL MINUTES:

City Council - Regular Meeting - Aug 7, 2017 6:30 PM

Councilmember Rene' moved to approve the City Council Regular Meeting minutes of August 7, 2017. Councilmember Saucier provided the second. **The motion carried.**

X. PUBLIC HEARING:

- 3. Ordinance to Amend the Official Zoning Map of East Point, Georgia for Properties Located at 1513 Cleveland Avenue, 2675 Martin Street, 1526 E. Forrest Avenue and 1562 E. Forrest Avenue **PUBLIC HEARING REQUIRED**

Presented by: Planning & Community Development

Councilmember Calloway moved to open the public hearing on an ordinance to amend the Official Zoning Map of East Point, Georgia for properties located at 1513 Cleveland Avenue, 2675 Martin Street,

Minutes Acceptance: Minutes of Aug 21, 2017 6:30 PM (APPROVAL OF CITY COUNCIL MINUTES)

1526 E. Forrest Avenue and 1562 E. Forrest Avenue. Councilmember Cook provided the second. **The motion carried.**

Speakers in Favor:

1. Harold Buckley - Wilson, Brock & Irby - Atlanta, GA: Mr. Buckley stood in representation of the Applicant, Kairos Development. He explained that the amendment was brought forth to bring certain tenants into compliance and maximize the market for Kairos.

2. Joseph Johnson - East Point, GA: Mr. Johnson spoke in favor of the ordinance amendment and recommended including zero lot line zoning.

Speakers in Opposition: None.

Councilmember Gothard moved to close the public hearing. Councilmember Cook provided the second. **The motion carried.**

Councilmember Gothard moved to waive the first reading on the ordinance to amend the Official Zoning Map of East Point, Georgia for properties located at 1513 Cleveland Avenue, 2675 Martin Street, 1526 E. Forrest Avenue and 1562 E. Forrest Avenue. Councilmember Rene' provided the second. **The motion carried.**

Councilmember Saucier moved to approve the ordinance to amend the Official Zoning Map of East Point, Georgia for properties located at 1513 Cleveland Avenue, 2675 Martin Street, 1526 E. Forrest Avenue and 1562 E. Forrest Avenue. Councilmember Cook provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nanette Saucier, At Large
SECONDER:	Myron Cook
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- 4. Public Hearing Required: 183 Camp Creek, LLC D/B/A Circle K, Located at 3241 Camp Creek Pkwy, is Requesting an Alcohol License for Retail Sale of Beer and Wine. the Licensee is Savio Denis Fernandes.

Presented by: Police Department

Councilmember Gothard moved to open the public hearing for the alcohol license on 183 Camp Creek, LLC D/B/A Circle K, located at 3241 Camp Creek Pkwy for the retail sale of beer and wine.

Councilmember Holiday Ingraham provided the second. **The motion carried.**

Lt. Audrey Dunlap presented the item to Mayor Pro Tem & Council. The Police Department recommended approval of the alcohol license for the retail sale of beer and wine.

Speakers in Favor: None.

Speakers in Opposition: None.

Councilmember Holiday Ingraham moved to close the public hearing. Councilmember Saucier provided the second. **The motion carried.**

Councilmember Holiday Ingraham moved to approve the issuance of a license for the retail sales of beer and wine to the licensee, Savio Denis Fernandes at 183 Camp Creek D/B/A Circle K located at 3241 Camp Creek Parkway. Councilmember Saucier provided the second. **The motion carried.**

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deana Holiday Ingraham, At Large
SECONDER:	Nanette Saucier, At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- Public Hearing Required: Showcase Food Gallery Located at 3183 Main Street is Requesting an Alcohol License for Consumption on Premise for Liquor, Beer and Wine. the Owner is Samuel Simmons

Presented by: Police Department

Councilmember Saucier moved to open the public hearing for Showcase Food Gallery to obtain a alcohol license for consumption on premise. Councilmember Rene' provided the second. **The motion carried.**

Lt. Dunlap presented the item to Mayor Pro Tem & Council. The Police Department recommended approval of the alcohol license for consumption on premise for liquor, beer and wine to Showcase Food Gallery.

Speakers in Favor:

- Joshua Butler - East Point, GA:** Extended his support of Showcase Food Gallery receiving their alcohol license.
- Samuel Simmons - East Point, GA:** Spoke in favor of Showcase Food Gallery receiving the alcohol license, noting that it would be good for the community.
- Joseph Johnson - East Point, GA:** Expressed that East Point needs more businesses like Showcase Food Gallery.

Speakers in Opposition: None.

Councilmember Gordon moved to close the public hearing. Councilmember Rene' provided the second. **The motion carried.**

Councilmember Rene' moved to approve the alcohol license for Showcase Food Gallery located at 3183 Main Street. Councilmember Calloway provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Rene', At Large
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

XI. PUBLIC COMMENTS:

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speakers may not be addressed during the public speaking section of the agenda. East Point residents will have priority over other speakers. There will be a total of not more than 60 minutes for the Public speaking section of the agenda. Speakers may only address the Presiding Officer. Speakers shall observe all rules of decorum. No debate, disrespect or obscenities shall be tolerated. The Presiding Officer shall rule any such individual out of order that fails to comply with the forgoing.

- 1. Joshua Butler - East Point, GA:** Did not speak.
- 2. Walter Robinson - East Point, GA:** Requested that Staff look into the reason why utility bills were so high and asked that they help him get a better understanding as to the reasoning.
- 3. Marie Williams - East Point, GA:** Requested that something be done concerning the high utility bills.
- 4. Jesse Owens - East Point, GA:** Mr. Owens is a small business owner who is new to the City of East Point. He will be getting in touch with Council to voice his concerns.
- 5. Minerva Juarez - East Point, GA:** Gave time to Jesse Owens.
- 6. Mary Desouza - East Point, GA:** Requested that someone check into the high costs of utility bills.
- 7. Susan McCloud - East Point, GA:** Did not speak.
- 8. Jean Wilson - East Point, GA:** Discussed issues with MARTA. She also addressed previous issues with the water meters.
- 9. Kenneth Yancey - East Point, GA:** Gave his time to Jean Wilson.
- 10. Verlene Bennett - East Point, GA:** Requested that repairs start on Graywall Street as soon as possible.
- 11. Samuel Simmons - East Point, GA:** Did not speak.
- 12. Joseph Johnson - East Point, GA:** Expressed that Council should be aware of what is going on in the City. He also expressed that the City needs to charge more for their services. He discussed the retainment of Fire and Police personnel.
- 13. Dr. Latonya Martin - East Point, GA:** Requested Council's Support of the upcoming Parent University. It will be held at the East Point Library, 2757 Main Street, East Point, GA 30344 from 6:30 pm to 7:30 pm. Parent University will take place from August 2017 to February 2018. To conclude, she congratulated Staff and the City of East Point on the WaterFirst award.

XII. CONSENT AGENDA ITEMS:

Councilmember Gothard moved to approve Consent Agenda Items 6-13. Councilmember Calloway provided the second. **The motion carried.**

6. Approval of Tree Trimming Contract for Budget Year 2018, for Trees Unlimited, Inc, for the Amount of (\$93,901.60). This Amount is for Only Six Months, Due to the Contract Ending 12-31-17. Bids Are from the Electric Cities of Georgia Bid 16-023ROW.

Presented by: East Point Power

RESULT: APPROVED [UNANIMOUS]
MOVER: Alexander Gothard
SECONDER: Thomas Calloway
AYES: Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT: Jannquell Peters

- 7. Approval of (2) New Tree Trimming Bucket Trucks from Altec Industries for the Total Amount of (\$364,078,00). Altec Industries was the Lowest and Best Price for Electric Cities of Georgia RFP-1701-03. Both Vehicles Will Come with (5) Five Year Warranties on Chassis and Drive Train, and on Bucket and Body. Funds for Trucks to Come from the Electrical Enterprise Capital Account.

Presented by: East Point Power

RESULT: APPROVED [UNANIMOUS]
MOVER: Alexander Gothard
SECONDER: Thomas Calloway
AYES: Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT: Jannquell Peters

- 8. The East Point Power Department is Requesting Approval of (15,569) Feet of 1/0 Primary Cable for (4) New Electrical Projects in the City, for the Total Amount of (35,964.39). Funds for These Projects to Come from the Electrical Construction Services Enterprise Account.

Presented by: East Point Power

RESULT: APPROVED [UNANIMOUS]
MOVER: Alexander Gothard
SECONDER: Thomas Calloway
AYES: Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT: Jannquell Peters

- 9. Approval of Emergency Repairs to Bridge at 3186 Cloverhurst Drive, Vendor Jewel of the South, Inc., in the Amount of (31,755.95).

Presented by: East Point Power

RESULT: APPROVED [UNANIMOUS]
MOVER: Alexander Gothard
SECONDER: Thomas Calloway
AYES: Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT: Jannquell Peters

- 10. The Fire Department is Requesting Approval to Enter into a Contractual Agreement with Jewel of the South, Inc., for the Removal and Replacement of Exterior Windows at Fire Station #2 Located at 3171 Norman Berry Drive at a Cost of \$53,176.00 Dollars. Funding Approved in the FY 2017 Capital Budget.

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Presented by: Fire Department

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

11. Approve a Change Order on Capital Improvement for the E-911 Center, Police and Fire Department's Public Safety Radio System in the Amount of \$89,982.73. Increase is Due to Unanticipated Requirements of Users by the City of Atlanta that Are on Their Public Safety 800MHz Radio System.

Presented by: Police Department

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

12. Approval of Change Order to the Approved Contract for the Downtown East Point Pedestrian & Streetscape Project RFP 2015-1544 Change Order #1 to AECOM. the Change Order is for Additional Environmental Studies and Survey. the Change Order Amount is \$25,834; Funding Source 225-4222-521-12-09, Grants Account

Presented by: Public Works

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

13. The Recommended Action is to Approve a Change Order for Additional Work Performed by the Approved Vendor Legend Roofing Corporation While Replacing the City Auditorium Roof, for the Amount of \$11,791.58. the Funding Source Will be Hotel Motel Tax Account.

Presented by: Public Works

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Alexander Gothard
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

XIII. AGENDA ITEMS:

Minutes Acceptance: Minutes of Aug 21, 2017 6:30 PM (APPROVAL OF CITY COUNCIL MINUTES)

- 14. Resolution Approving the Abandonment of West Cleveland Avenue for the Purpose of Constructing the New City Hall Complex

Presented by: Planning & Community Development City Manager

Councilmember Calloway moved to approve the resolution on the abandonment of West Cleveland Avenue for the purpose of constructing the New City Hall. Councilmember Gothard provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Thomas Calloway
SECONDER:	Alexander Gothard
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- 15. Resolution and Cooperative Agreement for the 2018 - 2020 Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Programs.

Presented by: Parks & Recreation Finance

Councilmember Saucier moved to have discussion and possible action on the Resolution and Cooperative Agreement for the 2018-2020 Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Programs. Councilmember Cook provided the second.

Councilmember Saucier moved to approve the Resolution and Cooperative Agreement for the 2018 - 2020 Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG) and HOME Programs. Councilmember Calloway provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nanette Saucier, At Large
SECONDER:	Thomas Calloway
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- 16. Acceptance of the FY 17 Edward Byrne Memorial Justice Assistance Grant in the Amount of \$37,721.00

Presented by: Police Department Finance

Councilmember Holiday Ingraham moved to accept the FY 17 Edward Byrne Memorial Justice Assistance Grant in the Amount of \$37,721.00. Councilmember Gordon provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Deana Holiday Ingraham, At Large
SECONDER:	Stephanie Gordon
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- 17. Soil Erosion, Sedimentation and Pollution Control Ordinance Amendment

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Presented by: City Attorney's Office

Councilmember Rene' moved to open the floor for discussion and possible action on the Soil Erosion, Sedimentation and Pollution Control Ordinance Amendment. Councilmember Calloway provided the second. **The motion carried.**

Councilmember Calloway moved to waive the first reading on the Soil Erosion, Sedimentation and Pollution Control Ordinance Amendment. Councilmember Holiday Ingraham provided the second. **The motion carried.**

Councilmember Calloway moved to approve the Soil Erosion, Sedimentation, and Pollution Control Ordinance Amendment. Councilmember Rene' provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Thomas Calloway
SECONDER:	Karen Rene', At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- 18. Approval of a Resolution to Authorize a Non-Binding Referendum to be Held on November 7, 2017 Regarding the Impact of Airplane Noise from Hartsfield-Jackson International Airport on the City of East Point

Presented by: City Manager

Councilmember Saucier moved to open the floor for discussion and possible action on the approval of a resolution to authorize a non-binding referendum to be held on November 7, 2017 regarding the impact of airplane noise from Hartsfield-Jackson International Airport on the City of East Point. Councilmember Cook provided the second.

Councilmember Saucier moved to approve the resolution to authorize a non-binding referendum to be held on November 7, 2017 regarding the impact of airplane noise from Hartsfield-Jackson International Airport on the City of East Point. Councilmember Cook provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Nanette Saucier, At Large
SECONDER:	Myron Cook
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

- 19. Mayor and Council of the City of East Point to Discuss Board Member Dereliction of Duties and Cause for Removal from Office

Presented by: Economic Development At Large Karen Rene'

RESULT:	PULLED
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- 20. Day of Peace

Presented by: City Council At Large Karen Rene'

Councilmember Rene' moved to have discussion and possible action on Day of Peace. Councilmember Gothard provided the second.

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Councilmember Holiday Ingraham offered a friendly amendment to make the previous motion a motion to approve the Day of Peace.

Councilmember Rene' then motioned to approve the Day of Peace in the City of East Point in addition to working with Staff to come up with a date in the month of September. Councilmember Holiday Ingraham provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Rene', At Large
SECONDER:	Deana Holiday Ingraham, At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

21. Halloween Festival

Presented by: City Council At Large Sharon Shropshire

Councilmember Shropshire moved to approve the Halloween Festival on October 31, 2017 at Sumner Park in addition to working with Staff to send out notification of the event. Councilmember Saucier provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Sharon Shropshire, At Large
SECONDER:	Nanette Saucier, At Large
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

22. Contract for the Demolition and Reconstruction of the Courtyard at Jefferson Park Recreation Center at a Total Cost of \$121,401.17

Presented by: Parks & Recreation Finance

Councilmember Holiday Ingraham moved to open the floor for discussion and possible action on the contract for the demolition and reconstruction of the courtyard at Jefferson Park Recreation Center at a total cost of \$121,401.17. Councilmember Cook provided the second.

Councilmember Rene' moved to approve the contract for the demolition and reconstruction of the courtyard at Jefferson Park Recreation Center at a total cost of \$121, 401.17. Councilmember Gordon provided the second. **The motion carried.**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Karen Rene', At Large
SECONDER:	Stephanie Gordon
AYES:	Shropshire, Gothard, Rene', Calloway, Saucier, Cook, Holiday Ingraham, Gordon
ABSENT:	Jannquell Peters

XIV. COMMENTS FROM COUNCIL:

Minutes Acceptance: Minutes of Aug 21, 2017 6:30 PM (APPROVAL OF CITY COUNCIL MINUTES)

- 1. Councilmember Holiday Ingraham:** Thanked the residents that came out to speak during Public Comments. She asked for a brief update from the City Manager on the Utility Rate Study. Mayor Pro Tem Shropshire asked that she have the City Manager present the update on the next Agenda.
- 2. Councilmember Cook:** Recommended going into the archive to bring out public information sheets on how to read your meter and bills.
- 3. Councilmember Calloway:** Congratulated Staff and everyone involved on becoming a WaterFirst Community. He pointed out that 7 out of the last 10 years have been the hottest years on record. Councilmember Calloway also provided several tips on how to save on utility bills.
- 4. Councilmember Rene':** Indicated that the City can send someone out to inspect the energy efficiency of your home at no cost for the first time. She also stated that some electrical and water meters have been changed. Furthermore, she noted that residents can contact Kevin Miller of Customer Care to grasp an understanding of their utility bill.
- 5. Councilmember Gordon:** Thanked all residents that attended the meeting as well as those who rendered public comments. She stressed that Council cares about their concerns and are making progressive moves to make changes. Lastly, she thanked members of Council as well as residents that attended the District 62 Town Hall Meeting.
- 6. Mayor Pro Tem Shropshire:** Thanked all of the residents that attended the meeting. She offered suggestions to aid in energy efficiency. Mayor Pro Tem Shropshire also asked that Staff include reference numbers on the website to help seniors have their homes insulated. Mayor Pro Tem Shropshire stated that due to a legal dispute, there are some things that Council cannot discuss.

*Councilmember Gordon motioned to allow the footage from the District 62 East Point Local Elected Officials Town Hall meeting to be aired on the East Point channel. Councilmember Rene' provided the second. **The motion carried.***

XV. EXECUTIVE SESSION:

Councilmember Gothard moved to recess into Executive Session for one (1) real estate item. Councilmember Holiday Ingraham provided the second. **The motion carried.**

Councilmember Holiday Ingraham moved to reconvene into regular session. Councilmember Cook provided the second. **The motion carried.**

Councilmember Saucier moved to approve the Executive Session meeting minutes. Councilmember Cook provided the second. **The motion carried.**

XVI. ADJOURN COUNCIL MEETING:

Councilmember Saucier moved to adjourn the meeting at 9:12 pm. Councilmember Rene' provided the second. **The motion carried.**

WHEN AN EXECUTIVE SESSION IS REQUIRED, ONE WILL BE CALLED FOR THE FOLLOWING ISSUES: 1) PERSONNEL, 2) LITIGATION OR 3) REAL ESTATE

City Council AGENDA ITEM

Water and Sewer

SUBJECT: Toilet Rebate Program Memorandum of Agreement for Participation in the District-Wide Toilet Rebate Program with the Georgia Water Planning District for the Amount of \$2,500.00.

TYPE:

DATE SUBMITTED: 07/31/2017 **DATE WORK SESSION:** **DATE COUNCIL MEETING:**

City Council ACTION REQUEST ON:

CITY OF EAST POINT, GEORGIA

CITY COUNCIL AGENDA ITEM

SUBJECT:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> RECOMMENDATION | <input type="checkbox"/> POLICY/DISCUSSION | <input type="checkbox"/> STATUS REPORT |
| <input type="checkbox"/> ORDINANCE | <input type="checkbox"/> RESOLUTION | <input type="checkbox"/> OTHER |

Date Submitted: August 10, 2017 **Work Session:** August 14, 2017 **Meeting:**
N/A

RECOMMENDED ACTION: For the City Council to sign the Memorandum of Agreement for participation in the District-Wide Toilet Rebate Program with the Georgia Water Planning District for the amount of \$2,500.00.

BUDGET IMPACT: \$2,500.00

ANNUAL:

CAPITAL:

FUNDING SOURCE: 505-4440-579.94-01

COUNCIL ACTION REQUESTED ON: N/A

PURPOSE: The purpose of the toilet rebate program is to encourage homeowners to replace high volume toilets with low-flush toilets in order to conserve water.

HISTORY: Since the Metro Atlanta toilet rebate program began in 2008, 120,000 old, inefficient toilets have been replaced with low-flow Water Sense-labeled models. This has resulted in a savings of nearly 2.4 million gallons of water a day. The City of East Point has participated in the toilet rebate program over the past years and with continued participation in the program the residents will continue to benefit by eliminating excessive water usage.

FACTS AND ISSUES:

OPTIONS:

REQUESTED BY: Melissa Echevarria, Interim Water and Sewer Director

CONCURRENCE: Staff items will not go before the Council without the Manager's concurrence

ATTACHMENTS:

- East Point_2017 Standard MOA (PDF)

**MEMORANDUM OF AGREEMENT
FOR PARTICIPATION IN THE DISTRICT-WIDE TOILET RETROFIT PROGRAM**

THIS AGREEMENT is made and entered into as of this ____ day of _____, 20____, by and between _____ (hereinafter referred to as the “Utility”) and the Metropolitan North Georgia Water Planning District (hereinafter referred to as the “District”).

WITNESSETH:

WHEREAS, the Utility is responsible for developing and implementing a water conservation program within its service area; and

WHEREAS, the District will coordinate and manage a District-wide Toilet Retrofit Program (“the Program”) for single family residential customers by providing administrative services as stated in Duties of the District and

WHEREAS, the Utility desires to participate in the District-wide Program.

NOW, THEREFORE, in consideration of the premises and of the mutual covenants herein contained, and for other good and valuable consideration, the parties hereto agree as follows:

1. Duties of the Utilities

- a. Follows the administrative procedures developed by the District for the management of the program.
- b. Receives weekly notifications from the District of rebates to be processed and issue rebate credits to customers in a timely manner.
- c. Upon receipt of notification by the District of a customer’s eligibility for the toilet rebate, the Utility will respond to the District within 5 business days with notification of acceptance or rejection of each eligible customer and the reason for rejection.
- d. Answers customer questions about the status of their rebate credits (once their confirmation letters have been received).
- e. Agrees to pay District the processing fee for each toilet approved for rebate.
- f. Promotes the program through link on Utility websites, bill inserts, mailers, and/or other forms of communication.
- g. Verification of toilet installation is optional, but would be the responsibility of the Utility.

2. Duties of the District

- a. Provides administrative services to process the rebate applications.
- b. Maintains a website, application form, and reporting database for utilities.

- c. Maintains a telephone number and email address for customer questions about the program and processing applications.
- d. Mails or makes available applications to single family residential customers only.
- e. Receives rebate application from customer and verifies eligibility. Eligibility is determined based on date of home construction, receipt of original toilet purchase receipt, copy of recent water bill in name of applicant and confirmation of eligible toilet model.
- f. Notifies the Utility of rebate amount to credit customer.
- g. Sends a confirmation/rejection letter to each customer.
- h. Provides management reports for Utilities to access on a regular basis.
- i. Invoices the Utility for the \$10.00 administrative fee for each toilet approved for rebate.
- j. Maintains billing accounts and financial records for three years after the completion of this Agreement and provide periodic status updates to the Utilities.
- k. Provides periodic invoices to each participating Utility for administrative fees.

3. Costs Paid by the Utility

The Utility hereby agrees to provide funding of \$_____ for this program for the term of the agreement unless the agreement is terminated at which time the Utility would fund any applications that have been approved by the District and Utility prior to termination. Funding is the total annual amount allocated by the Utility for rebate and administration fees for the term of this Agreement. In the event the Utility meets the previously stated funding amount prior to the expiration of this Agreement, the Utility is no longer obligated to provide rebates or administration fees. The Utility further agrees that the District will only process rebates for single family residential toilets using 1.28 gallons per flush (gpf) or less and that have received the EPA WaterSense certification. Each rebate will have a maximum face value of \$100.00 per toilet. Additionally, the Utility agrees that an administrative charge of \$10.00 for each toilet approved for rebate will be charged. A customer cannot receive a rebate higher than \$200.00.

4. Payment Method

Utility will pay the \$10.00 administrative fee for each toilet approved for rebate to the District through periodic billings. Rebates will be issued by the Utility to participating Utility customers until the allotted rebate amount for the Utility is exhausted. The Utility may add additional funding at anytime during their program participation by amending this Agreement.

5. Term

This Agreement shall become effective as of the date first written above and shall continue in full force and effect until _____. Either party may terminate this Agreement without cause by providing the other party written notice sixty (60) days prior to termination. This Agreement may be amended upon agreement of the parties. In the event of such

termination, the Utility shall be obligated to pay all issued rebates and administrative costs associated with rebates approved prior to such termination.

IN WITNESS WHEREOF, the parties have hereto executed this Agreement as of the date first above written.

UTILITY

ATTEST:

By: _____

Title: _____

METROPOLITAN NORTH GEORGIA
WATER PLANNING DISTRICT

ATTEST:

By: _____
Chairperson & CEO

Attachment: East Point_2017 Standard MOA (3101 : Toilet Rebate Program MOA)

City Council AGENDA ITEM

Finance

SUBJECT: Approval of East Point Clean Community System (Dba Keep East Point Beautiful) Agreement

TYPE:

DATE SUBMITTED: 08/30/2017 **DATE WORK SESSION:** **DATE COUNCIL MEETING:** 09/5/2017

City Council ACTION REQUEST ON:

SUBJECT:

- | | | |
|---|--|--|
| <input type="checkbox"/> RECOMMENDATION | <input type="checkbox"/> POLICY/DISCUSSION | <input type="checkbox"/> STATUS REPORT |
| <input type="checkbox"/> ORDINANCE | <input checked="" type="checkbox"/> RESOLUTION | <input type="checkbox"/> OTHER |

Date Submitted: 08/31/2017 **Work Session:** **Meeting:** 08/5/0017

RECOMMENDED ACTION: Council Approval

BUDGET IMPACT: \$65,000

ANNUAL:

CAPITAL:

FUNDING SOURCE:

COUNCIL ACTION REQUESTED ON:

PURPOSE: To approve the agreement with East Point Clean Community System Incorporated, dba Keep East Point Beautiful (KEPB) in the amount of \$65,000.

HISTORY: The City has contracted with **KEPB** to promote public interest and involvement in the general improvement of the City's environment to initiate, plan, implement and coordinate programs for litter and improved solid waste handling for the community on a sustainable basis: to study and investigate, develop and implement plans for improving health, sanitation, safety, and cleanliness of the City by beautifying the streets highways, alleys, waterways, lots, yards and other similar places in the City; to advise and recommend plans to the City for improved solid waste handling and environmental practices an otherwise to promote public interest and involvement in the general improvement of the City.

FACTS AND ISSUES: The City wish to enter into an agreement with **KEPB** to conduct an annual litter index for the City; provide Away From Home Recycling Containers and information/directions at City sponsored events; Host Rivers Alive, American Recycles Days, Brainstorming A Children's Water Festival, Paper Shredding and Electronic events; distribute items received for the Great American Clean Up Day to participating organizations; and work with various groups to plant and replace roses and other plants when needed to maintain gardens.

OPTIONS:

To approve the agreement with **KEPB**

Not approve the agreement with **KEPB**

REQUESTED BY: City Manager

ATTACHMENTS:

- 2017 18 **KEPB** Contract (PDF)

STATE OF GEORGIA**COUNTY OF FULTON****AGREEMENT**

This Agreement made and entered into under seal this _____day of _____, 2017, between the **City of East Point, Georgia** (hereinafter "the City") and **East Point Clean Community System, Incorporated**, dab: Keep East Point Beautiful, (hereinafter "KEPB").

WITNESSETH:

WHEREAS, EAST POINT (hereinafter the "City") desires to improve the physical quality of community life; and

WHEREAS, the problem of proper solid waste handling is an ever increasing dilemma to the City; and

WHEREAS, the State desires its' governmental entities to reduce the amount of waste on a per capita basis for solid waste entering landfills; and

WHEREAS, the State desires its' governmental entities to recycle at the highest levels possible; and

WHEREAS, Keep East Point Beautiful (hereinafter "KEPB") a non-profit 501 © 3 organization that has the ability to raise funds from outside sources and has a Board of Directors made of up of residents and business owners in East Point and is the appropriate organization to provide the activities listed in the agreement; and

WHEREAS, the City supports the Keep East Point Beautiful (hereinafter "KEPB") mission statement to engage individuals to take greater responsibility for their environment and community; and

WHEREAS, the City recognizes the need for educating its citizens with respect to alternatives for proper solid waste management and environmental issues: the need for identifying and introducing new forms of technology for the handling of solid waste; the need for programs within the community to aid in improving the environment, abstaining a sustainable reduction of litter from the City's landscape with improved solid waste handling practices; the need for monitoring litter and waste reduction in the City; the need for enforcing City ordinances related to handling of solid waste; the need for developing, implementing, and administrating recycling programs; and the need for identifying, studying and developing viable alternatives to solid waste management in the City; and

WHEREAS, Keep East Point Beautiful (hereinafter "KEPB") acting as an agent of

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the City, designated to promote public interest and involvement in the general improvement of the City's environment as a member in GOOD STANDING of the Keep America Beautiful, Inc. national organization and active member of the Keep Georgia Beautiful Foundation Affiliate network; to initiate, plan, direct, implement and coordinate programs for litter and improved solid waste handling for the community on a sustainable basis; to study, investigate, develop and implement plans for improving health, sanitation, safety, and cleanliness of the City by beautifying the streets, highways, alleys, waterways, lots, yards and other similar places in the City; to advise and recommend plans to the City for improved solid waste handling and environmental practices an otherwise to promote public interest and involvement in the General improvement of the City; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other good and valuable consideration, the parties hereunto agree as follows:

SCOPE OF WORK: Keep East Point Beautiful will plan and implementation of the following events:

- **Litter Index**

Conduct an Annual Litter Index for the City. The Litter Index is required element of the KAB program. It is a nationally credible tool that allows quick and reliable visual assessment of the types of litter present in the community. The data aids in determining the types of community improvement programs needed to address current conditions, and achieve long-term sustainable results. Random areas of the City are selected: residential, industrial, shopping districts, schools, downtown district and commercial districts.

- **KEPB Youth Advisory Council**

Began last fiscal year with seed money from KAB. The KEPB Youth Advisory Council creates a framework for youth engagement. The Council infuses the youth voice into our programs and is building a model of youth leadership seen in our local and state affiliates. Members will serve as ambassadors and represent KEPB within their community and state.

- **Water 1st Designation Activities**

KEPB is to continue the current activities which assist in the City's Water 1st designation. These are to include current programs addressed below: Rivers Alive, Adopt-A- Stream, Brainstorming A Children's Water Festival, Great American Clean Up/Citywide Litter Day, Recycle America Day Observance and Community Recycling Days with Paper Shredding as the foundation and other items added as supported. Additionally, KEPB will look to expand its' programs to assist the City in meeting future requirements to maintain Water 1st Designation. Additionally, the aforementioned programs support Water Resources Phase I MPD NPDES reporting.

- **Away From Home Recycling**

Provide Away From Home Recycling containers, bags and information directions at City sponsored events. Away from Home Recycling is also available in City

buildings (Jefferson Station, Customer Care and City Hall) Recycling containers bags and maintenance for Snapple Dr. Pepper Grant Recycling Containers.

- **Rivers Alive**

Host one Rivers Alive event per year normally in conjunction with the state Rivers Alive Program in October. Provides T-shirts, tools, bags and other event items as needed. The program provides the education element for the Water Resources Phase I MPD NPDES report and support the Water 1st requirements. Water 1st. The Water First (Water 1st) is a partnership between local governments, state agencies, and other organizations recognizing communities that have demonstrated a strong commitment to water resource stewardship. It includes:

- a. Voluntary partnership between local governments, state agencies and other organizations working together to enhance the quality of life through the wise management and protection of water resources;
- b. Proactive approach to water resources connecting land use and water quality and quantity;
- c. Approaching water resources beyond political boundaries, recognizing the links of shared water resources in a watershed;
- d. Pursuing and rewarding environmental excellence **beyond** what is required by law; and
- e. Establishing a network of water professionals and leaders in the industry; and
- f. Protecting valuable water resources for both environmental and economic benefits today and for future generations.

- **Adopt-A-Stream**

Codirect and maintain the East Point Adopt A Stream program with Water and Sewer. Georgia Adopt-A-Stream (AAS) is housed in the Non-Point Source Program in the Water Protection Branch of the Georgia Environmental Protection Division. KEPB houses Bacterial Certification and Training Certification for this part of the program. Water and Sewer holds Chemical Certification. We will host a minimum of 3 Certification workshops each calendar year and part of the Water 1st requirements.

- **America Recycles Day**

Host an Annual America Recycles Day, on or about the month of November, as a part of the National and/or State observance of the November 15th date

- **Great American Clean Up**

Provide items received from National, State and Local sponsors of the Great American Clean Up to Neighborhood Associations, Civic Organizations, Schools, Churches, Businesses etc. who develop and implement Clean Ups both during the Great American Clean Up months of March, April and May; as well as throughout the year on a regular and maintaining bases within their communities. Items usually include bags, gloves, rental of appropriate tools, etc. Communities are required to

report their results to KEPB to be included in the required report back to the sponsors. This allows the sponsors documentation to provide continued support for future activities. (Sanitation Department will collect trash and debris from designated areas of clean up locations participating in the Keep East Point Beautiful activities. To ensure no additional cost to the City, items will be collected on the areas normal service day, unless otherwise determined to be necessary)

- **Brainstorming A Children's Water Festival**

Host and implement the Annual Brainstorming A Children's Water Festival. This program is a litter prevention program and water resources activity to educate and discourage littering in storm water drains, sanitary drains, creeks, streams, etc. The program is geared toward and offered to all 4th grade students in the Fulton County, East Point School System, based on Science standards for CRCT testing readiness. The program provides the education element for the Water Resources Phase I MPD NPDES report. Data is also be used by Parks and Recreation as part of their reporting obligations. Supports the Water 1st requirements for East Point.

- **Paper Shredding and Electronic Recycling**

Host and implement a least one Paper Shredding and Electronic Recycling collection during the fiscal year.

- **Rose Garden Maintenance**

Plant and replace when roses needed and work with various groups to maintain the garden. Volunteers will be used to perform maintenance activities. Replacement roses and other planting will be done as sponsorship funding permits. General grass cutting is done in conjunction with Parks and Recreation. (Based of funds being raised)

Additionally, KEPB will provide support to Public Works in the area of solid waste planning, storm water, public relations in Tools Bank usage and other items when requested and available. KEPB provides Community Service opportunity for students for require Community service for graduation requirement, court order community service directed by the City and surrounding jurisdictions. KEPB receives and answers questions from the community regarding solid waste handling practices, recycling, and other environmental issues. KEPB works with Neighborhood Associations who request their assistance in program areas utilizing sponsor resources and KEPB, KGBF and KAB expertise. Attends required training for KAB, KGBF to remain up to date with environmental best practices in solid waste, recycling, and sustainability. Participates in professional state and national organizations that support KEPB's ability to remain current in the aforementioned areas.

The estimated expenses for above list of goods and services are **\$65,000**.

COMPENSATION FOR SCOPE OF WORK:

The description under "Scope of Work" shall be carried out by Keep East Point Beautiful as terms of this agreement begin **July 1, 2017 through June 30, 2018**. **The City of East Point will provide funding in the amount of \$65,000. Funding will be**

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dispensed at the beginning of the fiscal year in the month of July, provided the City has received all reports and requested documentation of the prior year's expenditures and they have been approved by the City.

The City will also provide to Keep East Point Beautiful additional compensation for these services through office space, phone and email services.

REPORTING:

Reports will be made to City Manager each quarter.

RIGHT TO AUDIT:

The City shall have the right to audit KEPB financial information. KEPB shall make any and all of its financial records available for examination and/or copying by the City and/or representative(s) of the City within five (5) business days of a written request to do so. Failure to make records available pursuant to written request may result in termination of this Agreement and a pro-rata refund of funds received from the City.

IN WITNESS WHEREOF said parties have hereunto set their seals on this date _____, 2017.

Executed on behalf of:

Mayor and East Point City Council

East Point Clean Community System
d/b/a Keep East Point Beautiful

By: _____
Mayor

By: _____
Anthony Fontana, Chairman
Keep East Point Beautiful

By: _____
Frances A. Kennedy
Executive Director
Keep East Point Beautiful

Approval As To Form:

City Attorney, City of East Point

Attest:

(SEAL)

Keep East Point Beautiful
FY 2018

Attachment: 2017 18 KEPB Contract (3136 : Approval of East Point Clean Community System (Db a Keep East Point Beautiful) Agreement

City Clerk, City of East Point

Keep East Point Beautiful
FY 2018

City Council AGENDA ITEM

City Council

SUBJECT: Support Relief for Hurricane Henry Victims

TYPE:

DATE SUBMITTED: 09/5/2017

DATE WORK SESSION:

DATE COUNCIL MEETING:

City Council ACTION REQUEST ON:

Councilmember Shropshire would to have a discussion on providing support relief to the victims affected by Hurricane Henry.

City Council AGENDA ITEM

City Council

SUBJECT: Georgia Community Policing Week

TYPE:

DATE SUBMITTED: 09/5/2017

DATE WORK SESSION:

DATE COUNCIL MEETING:

City Council ACTION REQUEST ON:

Councilmember Gordon would like to have on a discussion on the Georgia Community Policing Week.